



BIRLA HIGH SCHOOL-MUKUNDAPUR

POCSO COMMITTEE

SL.NO.	NAME	DESIGNATION
1	Ms. Mukta Nain	Director – Presiding Officer
2	Mrs. Hira Prasad	Principal – Member (in house)
3	Mrs. Rakhee H Patel	Headmistress – Member (in house)
4	Mrs. Jolly Talwar	Assistant Headmistress – Member (in house)
5	Mr. Angshuman Das	Administrative Officer – Member (in house)
6	Mrs. Godhuli Bardhan Hui	Co-ordinator – Member (in house)
7	Ms. Arshia Rosaleen	Counsellor – Member (in house)
8	Mr. Arghya Saha	Legal Executive – Vidya Mandir Society

22.05.2023

BIRLA HIGH SCHOOL - MUKUNDAPUR

Secretary General


Principal
BIRLA HIGH SCHOOL - MUKUNDAPUR
457, Barakhola, Mukundapur, Purba Jadavpur
Kolkata - 700 099



VIDYA MANDIR SOCIETY

1, MOIRA STREET, KOLKATA 700 017 PHONE: 2287 6420



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31st May, 2023

NOTICE

In partial modification of our earlier notice dated 27th May, 2022 and subsequent Notices dated 16th September, 2022 and 26th April, 2023, this is to notify for information of all the employees of Birla High School - Mukundapur that pursuant to the provisions of Section 4 of the Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Act, 2013 an Internal Complaint Committee consisting of the following duly qualified members has been reconstituted for dealing in accordance with the said statute with the complaints of sexual harassment at workplace made by a woman employee against the respondent.

The members nominated by the employer to constitute the Internal Complaint Committee are:-

1. Ms. Mukta Nain, Director, Birla High School - Mukundapur - Presiding Officer
2. Mrs. Hira Prasad, Principal, Birla High School - Mukundapur - Member (in house)
3. Mrs. Rakhee H Patel, Headmistress, Birla High School - Mukundapur - Member (in house)
4. Mrs. Jolly Talwar, Assistant Headmistress, Birla High School - Mukundapur - Member (in house)
5. Mr. Angshuman Das, Administrative Officer, Birla High School - Mukundapur - Member (in house)
6. Mrs. Godhuli Bardhan Hui, Co-ordinator, Birla High School - Mukundapur - Member (in house)
7. Ms. Arshia Rosaleen, Counsellor, Birla High School - Mukundapur - Member (in house)
8. Mr. Arghya Saha, Legal Executive, Vidya Mandir Society

This is to notify further that any such complaint will have to be made to the said Committee within 3 months of occurrence of the incident, and the said

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period can be extended by the Committee for a further period of 3 months if it is satisfied that the circumstances were such which prevented the woman from filing the complaint within the prescribed time limit.




[Secretary General]

Copy to:

1. Col. Tapas Bera (Retd), Dy. Secretary General
 2. Ms. Mukta Nain, Director, Birla High School - Mukundapur - Presiding Officer
 3. Mrs. Hira Prasad, Principal, Birla High School - Mukundapur - Member (in house)
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 8. Ms. Arshia Rosaleen, Counsellor, Birla High School - Mukundapur - Member (in house)
 9. Mr. Arghya Saha, Legal Executive, Vidya Mandir Society
 10. Notice Board
- For information and necessary action