

NO : CBSE/2430371/US-00287-2425/2024-25/

Dated: 31/07/2024

**The Manager,  
BIRLA HIGH SCHOOL - MUKUNDAPUR  
457, BARAKHOLA,MUKUNDAPUR,PURBA JADAVPUR  
WEST BENGAL,SOUTH 24-PARGANA, 700099  
(M: )**

**SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.****Ref : Application No.: - US-00287-2425 DATED: 25/07/2023**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

<b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b>	<b>2430371</b>
<b>School No</b>	16171
<b>Affiliated for</b>	Senior Secondary School Examination Class 1 to 12
<b>Category</b>	Upgradation of Affiliation
<b>Period of affiliation</b>	01.04.2024 to 31.03.2029
<b>Year and Month From which admission can be taken in Class-IX/XI</b>	1 April,2024
<b>Year and Month in which first batch of Class-X/XII will appear in board examinations</b>	1 April,2026

<b>Sl. No.</b>	<b>The school is directed to ensure that :</b>
1	The total number of sections of the school from class I to XII shall be restricted to 45 of which not more than 1/3rd sections may be used for senior secondary classes. The optimum number of students shall be restricted to 40 for a classroom size of 500 sq ft and above. Further, the increase of sections shall be subject to specific approval of the Board based on the request of the school as per affiliation bye-law and availability of classrooms of greater than 500 sq ft dimension
2	The school is directed to run atleast 01 section each of bal-vatika I, II & III subject to the maximum bal-vatika permitted vide Board's circular no. 12/2023 dated 24-03-2023 & 25/2023 dated 11-09-2023.
3	The school has submitted renewed building safety certificate issued by Emp. Engineer, which is not acceptable. Thus, the school is required to obtain the renewed building safety certificate with details of all the blocks/ floor and validity to be issued by an officer, not below the rank of an Assistant Engineer of the Government Works Department within 03 months and submit the same in compliance.
4	The school is required to make the gas connection in the workstation of the composite science lab, and constitute the committee of PTA within 03 months and submit the compliance.
5	The school shall conduct training of its teachers with CoE Bhubaneswar within 03 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months , the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**



**केन्द्रीय माध्यमिक शिक्षा बोर्ड**  
**Central Board of Secondary Education**  
**संबद्धता - School Affiliation Re-engineered Automation System 2.0 (SARAS 2.0)**



### Letter Details

NO : CBSE/2430371/SL-00035-2223/2022-23

Dated: 22/03/2022

The Manager,

**BIRLA HIGH SCHOOL - MUKUNDAPUR**

**457, BARAKHOLA, MUKUNDAPUR, PURBA JADAVPUR**

**WEST BENGAL, SOUTH 24-PARGANA, 700099**

**(M: 03324260160)**

**SUBJECT: -FRESH AFFILIATION UP TO SECONDARY LEVEL-regarding .**

**Ref : Application No.: - SL-00035-2223 Dated:07/07/2021**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Fresh Affiliation Up to Secondary Level as per details given below :

<b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b>	<b>2430371</b>
<b>School No</b>	<b>16171</b>
<b>Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.</b>	
<b>Affiliated for</b>	<b>Secondary School Examination Class 1 to 10</b>
<b>Category</b>	<b>Fresh Affiliation</b>
<b>Period of affiliation</b>	<b>01.04.2022 to 31.03.2027</b>
<b>Year and Month From which admission can be taken in Class-IX</b>	<b>1 April,2022</b>
<b>Year and Month in which first batch of Class-X will appear in board examinations</b>	<b>1 April,2024</b>

The above is subject to fulfillment of the following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.

**"The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms".**

*Aira Prasad*  
Principal

**BIRLA HIGH SCHOOL - MUKUNDAPUR**  
 457, Barakhola, Mukundapur, Purba Jadavpur  
 Kolkata - 700 099

**BIRLA HIGH SCHOOL - MUKUNDAPUR**  
*Mehar Singh*  
 Secretary General

Digitally signed by USER  
 Date: 2023.07.25 10:16:23 +05:30  
 Reason: reason  
 Location: location

<https://saras.cbse.gov.in/SARAS/claims/viewLetter>

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

ENROLMENT TABLE

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)
A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	<b>Up to Class-XII</b> The number of sections shall be restricted in accordance with 'H' above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.	
The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.				
The number of sections and students shall be restricted as per the actual facilities in the school.				
For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet				

**Important Notes :** 1. School has not uploaded valid Land certificate as per Appendix X of Affiliation Bye-Laws of the Board duly certified by Competent Authority, i.e., DM ADM/ SDM/ TEHSILDAR/ NAIB TEHSILDAR/ REGISTRAR/ SUB. REGISTRAR/ Equivalent land Authority as per Boards norms. 2. In the videography of the Inspection Report boundary wall, playground and the name of school is not visible. School is required to appoint special educator & wellness teacher as per affiliation bye laws.

*This is an electronically generated document. It does not need any signature.*

To verify the authenticity of the document , please visit (<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>  
(<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>)).

PRINT



Principal

**BIRLA HIGH SCHOOL - MUKUNDAPUR**  
457, Barakhola, Mukundapur, Purba Jadavpur  
Kolkata - 700 099

BIRLA HIGH SCHOOL - MUKUNDAPUR

  
Secretary General